

GARY R. EMANUEL

gemanuel@sbcglobal.net

CAD FACILITIES PLANNER

SUMMARY OF QUALIFICATIONS

Over 15 years of increasing responsibility in facilities planning and engineering roles in large corporations. Highly skilled with interior layout and rearrangement of office, lab and manufacturing spaces.

- Developed systems for space planning and reporting.
- Managed facilities upgrades and operations.
- Developed quality interpersonal skills to manage cross-organizational project teams.
- Experienced with P.C. and Mac and computer literate using AutoCAD 13/14/2000/2002/2008, Aperture CAFM, Windows 95/98/XP, Word, Excel and Powerpoint.

PROFESSIONAL EXPERIENCE

INDEPENDENT CONTRACTOR

March 2003 to Present

- Provide Contract Facilities Planning Services for 1,200 employee Fujitsu America Campus in Sunnyvale, CA and Hospice of the Foothills in Grass Valley, CA.

August 2007 to March 2008

- Assisting Axsys Technologies in Grass Valley, CA with facilities planning issues regarding their current growth.

September 2003 to 2007

- Selected as member of Building Committee for Hospice of the Foothills. Provided initial new facility floor plan ideas. Provide ongoing space planning services to accommodate new staff in existing facility until new one is completed.

FUJITSU MICROELECTRONICS AMERICA, INC., San Jose, CA

July 1999 to March 2003

Facilities Planner

- Provided Facilities Planning services for 4-building, 177,000 square foot San Jose site, using AutoCAD 2002 for Facilities Planning.
- Major consolidation project involved Planning and Project Management for reconfiguring over 200 cubicles and simultaneously relocating over 200 employees. Consolidation vacated space costing \$554,400 annually.
- Provided ergonomic assessments.
- Planned and coordinated relocation and remodel of sales offices.
- Subsequent to lay-off in October 2002 was re-hired as contractor to plan and coordinate relocation of division to new site. Net building lease savings resulting from vacating 2 buildings and consolidating into one new was \$79,596 annually.

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INDEPENDENT CONTRACTOR

August 1995 to June 1999

Facilities Planner

- As contractor at Creative Labs, Inc. in Milpitas, CA, responsible for Facilities Planning and Project Management using AutoCAD LT 97. Major project included planning and relocation of personnel for several departments.

Project Manager

- As contractor at LSI Logic Inc. in Milpitas, CA and Seagate in San Jose, CA, responsible for Facilities Project Management services for local buildings and nationwide sales offices. Used AutoCAD 13/14 with Windows 95.
- As contractor at Applied Materials, Inc., responsible for space planning and relocation of personnel at three Applied Materials Corporation building sites in Santa Clara and Milpitas.
- Experienced with Haworth Furniture Systems layout and reconfigurations.
- Compiled 30-page, 5-year space plan for Applied Material's 100,000+ square foot warehouse.

XEROX CORP., PALO ALTO RESEARCH CENTER, Palo Alto, CA

May 1977 to June 1995

Supervisor, Facilities Planning and Services

- Eighteen years experience in optimizing the balance between office, lab, and conference spaces in a high-tech research facility.
- Managed CAD services, facilities planning, facilities work groups, tradesmen, with a staff of 3 and a budget of \$800,000 per year.
- Experienced with providing improved space utilization and effectiveness with little or no impact on the productivity of personnel. Relocated 104 in 5 days.
- Created and implemented a process for office relocations, including layout and space allocation in 3 buildings totaling 315,000 square feet with 400 employees.
- Developed a high degree of competence applying Xerox and Unix-based software (including Xerox and Arris CAD/databases, spreadsheets, word processing, and e-mail) to space planning and occupancy reporting.
- Planned, organized and supervised conference room and office remodeling.

ADDITIONAL RELEVANT EXPERIENCE

As Facilities Project Engineer at Memorex Corporation, managed a wide variety of facilities change projects. Responsibilities included initial cost estimating, scheduling and monitoring costs through final approval and payment.

EDUCATION AND AWARDS

Bachelor of Science in Industrial Technology, San Jose State University, San Jose, CA
Courses in AutoCAD Rev. 13, Windows 3.1, Excel 5.0, PowerPoint 4.0, De Anza College, Cupertino, CA 1996/1997

Xerox Achievement Awards in 1987, 1988, 1993 for outstanding project efforts